

1. Issuing Birth, Death, Marriage Certificates
2. Past births (births after three months) Registration
3. Registration of past deaths (three months after death)
4. Expiration of the name of the birth certificate (below 21 years, over 21 years) / Change (below 21 years, over 21 years)
5. Changing / inserting / abandoning a birth certificate (mother's information / father's information)
6. Registration of marriages done in the registered churches in the division
7. Registration of marriages within office